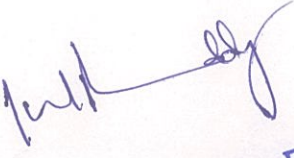


EXTRACT FROM THE MINUTES OF THE 70th MEETING OF THE
EXECUTIVE COUNCIL HELD ON MARCH 23, 2021

ITEM NO. 12

REVISED ACADEMIC REGULATIONS FOR THE 5-YEAR B.A., LL.B. (Hons.)
DEGREE PROGRAMME

The Executive Council considering the recommendations of the Academic Council approved the Revised Academic Regulations for the 5-Year B.A., LL.B. (Hons) Degree Programme for implementation of the same from the academic year 2021 - 2022. The Academic Regulations as approved by the Executive Council are given as **Annexure - II**.


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ACADEMIC REGULATIONS FOR THE B.A., LL. B. (Hons.) DEGREE**PRELIMINARY****1. Definitions**

In these regulations, and in all orders and notifications issued to execute these regulations, unless the context otherwise requires the following mean:

- a. **Auditing a course** means that a student will be allowed to sit in on course lectures with permission of the course instructor.
- b. **Credit Courses** are all those courses recognised by the University for which credit points are awarded, whether conducted within or outside the University.
- c. **Credit points** are those points which are allocated to a course or designated activity as specified in the Schedule to these Regulations depending upon the time spent in the transaction of the course or designated activity.
Provided that the University may by notification modify the Schedule by either modifying the time allocated to a course or activity or by adding or deleting a course or activity.
- d. **Non-Credit Courses** are all those courses recognised by the University for which no credit points are awarded, whether conducted within or outside the University.
- e. **Clinic Courses** are those mandatory or elective courses in which the teaching methodology adopted is predominantly practical in nature.
- f. **Cumulative Grade Point Average (CGPA)** is the figure obtained (on 10-point scale) by dividing the sum of the products of Grade Values and course credits in each course by the total number of credits in all courses studied at the point when the CGPA is sought for.
- g. **Designated Activities** are those curricular activities and co-curricular activities which are by notification declared to be an integral component of holistic legal education and for which credit points are awarded or other academic accommodations are made.
- h. **Elective Courses** are those courses which are not mandatory, but which a student opts to study to fulfil their credit requirements for the degree and are transacted through classroom teaching.
- i. **Extra credits** are those credits acquired by a student which are above the minimum number required to obtain the degree.
- j. **Mandatory Courses** are those courses specified by the university which a student has to successfully complete in order to obtain the degree.



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- k. **Notifications** are those circulars which are issued to implement these regulations or any part of them from the office of the Vice Chancellor in consultation with the relevant stakeholders such as students, faculty and the concerned faculty committees.
- l. **Seminar Courses** are those courses which are transacted through thematic class discussions based on course readings and self-study, and primarily evaluated through research paper.

SCHEME OF STUDY OF THE COURSE

2. Duration of the Course and Semester System

- 2.1 The duration of the course shall be Five (5) academic years.
- 2.2 Each Academic Year shall be divided into two semesters, with each semester continuing for atleast four months.
- 2.3 The academic calendar shall be announced in advance each year and teaching shall ordinarily be scheduled between June-October, and January to April, with a six weeks internship period in November and December.
- 2.4 A student shall be eligible for the award of B.A., LL.B. (Hons.) degree provided he/she/they has successfully completed the course in accordance with the requirements prescribed in these regulations within a maximum period of seven years from his/her/their admission to the BA., LL. B (Hons.) five-year course.
- Provided that the Vice-Chancellor may, in exceptional cases, permit a student to extend the period of study by one more year and submit a reasoned report on the extension to the Academic Council and the Executive Council.
- 2.5 The medium of instruction and examinations for all courses shall ordinarily be English. However, in appropriate cases, the University may subject to available resources make provision for instruction or/and evaluation in languages other than English.

3. Credit requirements for the award of BA., LL. B. degree, and the calculations of CGPA, rank-lists etc.

- 3.1 To be eligible for award of the B.A. L.L.B. degree, a student must clear all mandatory courses and complete courses and other designated activities for at least worth 200 credit points with an average GPA of 5.00/10.00. Provided at least 14 of these credit points must be earned from clinic courses and at least 9 from social science seminars.
- 3.2 The computation of CGPA shall be determined after calculating the credit points obtained by the student from the credit courses already cleared by the student.

In the event of a student having taken more than 20 credits in a semester, the 'best of 20 credit' rule will be used for computation of CGPA.



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Where a student has earned extra credit points over and above the minimum credit points required at any relevant point of time in the course of the B.A., LL. B degree or at the time of completion of the B.A., LL. B degree, the best grade points earned by the student shall be relied upon to compute the CGPA.

Explanation: Credit points of one course may be replaced with that of another course provided a complete equivalent of credits is available for the course sought to be replaced. For instance, three credit courses can either be replaced by a three-credit course, three one-credit courses, or one two-credit and one one-credit courses.

- 3.3 Students who fail to study a mandatory course in a semester by reason of being on exchange in another university shall be required to complete those courses as electives as and when they are next on offer. However, these students shall not be eligible for the Gold Medal (if any) in those subjects.

Accumulation of Credits

- 3.4 The first three years of the B.A., LL. B. degree shall primarily consist of Mandatory courses.
- 3.5 Elective Courses shall ordinarily be open to students in the 4th and 5th year. However, students in the 2nd and 3rd year may be permitted to take courses for extra credit provided they fulfil the minimum knowledge requirement (*as specified by the course instructor while floating the course*) of the course and the schedule of the course does not clash with the schedule of their mandatory courses.
- 3.6 Seminar course shall be offered to 4th and 5th year students; however, if there are slots available in a course then those slots may also be opened to 2nd and 3rd year students provided they fulfil the minimum knowledge requirement (*as specified by the course instructor while floating the course*) of the course and the schedule of the course does not clash with the schedule of their mandatory courses.
- 3.7 Credits can also be earned by pursuing and successfully completing any of the designated activities as notified by the University.
- 3.8 The successful completion of a non-credit course shall also be shown on the official transcript issued to the student.
- 3.9 Ordinarily there shall be no upper limit on the number of students in an elective course; however, such limit may be placed if a visiting faculty offering a course makes such a request.
- 3.10 A seminar course shall ordinarily be not more than 20 students. The admission requirement for each seminar course shall be so created by the instructing faculty that preference is accorded to the student with a demonstrated interest and or competence in the field of study. If no such requirement has been specified or if



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the selection is not completed within the specified time, then the allocation of the course shall be settled by a system of draw of lots which allow for the creation of a diversity among batches in the classroom.

- 3.11 For a course to run it should be opted for by a minimum number of students. Unless otherwise notified, such minimum shall be 15 for an in-house elective course, 5 for an in-house seminar course, 20 for a visiting elective and 15 for a visiting seminar course.
- 3.12 There will be no ceiling on the number of additional courses opted for by a student in a semester, provided there is no clash of schedule between the courses. In case of clash, students would need to choose any one of the preferred courses.

Explanation: Courses will be seen to clash if a student is not able to attend all the classes of both the courses.

- 3.13 There shall be a window period in each course proportionate to the credit of the course within which the student can alter his or her or their option.

Any withdrawal from an elective or seminar course subsequent to the window period; or failure to appear in exam or submit the research paper shall be deemed equivalent to failing a course and shall be accordingly depicted on the transcript.

Provided that on the first such transgression the 'F' shall not be placed on the transcript but only be noted in the university records. On the second instance of such transgression, a 'W' shall be affixed on the transcript, provided that such a withdrawal takes place within 14 (fourteen) days of the commencement of the course. Any subsequent breach however will be recorded as 'F' on the transcript.

Provided further that the 14 days period contained in the first proviso shall not apply in a seminar course and a one-credit or a two-credit elective course.

- 3.14 Students shall be permitted to audit a course after obtaining explicit permission from the course instructor upon such terms and conditions as may be specified by the course instructor.
- 3.15 A student who earns more than the minimum credits in a semester can utilize no more than 4 credits per semester in any subsequent semester to fulfil the minimum credit requirement of the subsequent semester.

Credits Counselling

- 3.16 In order to assist students to make informed choices in the election of courses in the accordance with the credit regulations of the University, the Academic Committee shall conduct orientations during the sixth semester.



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CONDUCT OF EXAMINATIONS

4. Attendance Requirements

- 4.1 *Attendance Requirements in Mandatory Courses* – Students are required to maintain an attendance of 75% of the total credit-hour requirements of mandatory courses in order to be eligible to write the end-semester examination in a subject. In courses where tutorials are on offer, the credit requirement shall be fulfilled by counting both class and tutorial hours.

Attendance Requirements in Elective Courses – Students are required to maintain an attendance of 75% of the total credit-hour requirements of elective courses in order to be eligible to write the end-semester examination in a subject.

Explanation 1 – In the event of a course-instructor taking more class-hours than the requisite number of credit-hours (*see Schedule I to the regulations*), a students' attendance shall be calculated based on the number of classes that were required to be taken in the course.

Explanation 2 – However, in the event of a course-instructor taking less class-hours than the requisite number of credit-hours, a students' attendance shall be calculated based on absences. A student missing more classes than the permissible limit of 25% shall be short of attendance.

- 4.2 *Attendance Requirements in Seminar Courses* – Students are required to maintain an attendance of 75% of the total number of classes conducted.
- 4.3 *Attendance Requirements in Clinic Courses* – Students are required to maintain an attendance of 75% of the total number of classes conducted.
- 4.4 *Relaxation in attendance requirement* – Where a student fails to meet the 75% attendance requirement, the class/tutorial hours missed due to medical leave, if any, shall be added while calculating attendance provided such student has attended at least 67% of credit hours.

To avail of such medical leave the student shall be required to submit a medical certificate along with all supporting documents to the Exam Department within seven working days of resuming classes after such leave.

- 4.5 *Issuance of Hall Ticket* – A student found to fulfil the attendance requirements shall be issued a hall ticket to enable appearing in the examination.
- 4.6 No Student shall be allowed to appear in end-semester without a duly issued hall ticket.

Provided that in case of loss of hall ticket, duplicate hall ticket shall be issued after payment of the prescribed fee.

- 4.7 The examination process shall be entirely internal.



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- 4.8 All mandatory and most elective subjects (*see 5.1*) shall be examined as per the evaluation scheme specified in these regulations.
- 4.9 *Clinic Courses* – The faculty members teaching clinic courses shall devise the evaluation procedure for the clinic courses.
- 4.10 *Constitution of Moderation Committee* – At the beginning of every academic year, the Vice Chancellor shall constitute a Moderation Committee to moderate the question papers. Such moderation committee shall consist of 5 members.
- 4.11 In the event of two or more instructors jointly administering an examination, the setting and evaluation of the question paper shall be done jointly.
- 4.12 The Moderation Committee shall moderate the question papers of both the mid-semester and the end-semester examination in consultation with the teacher concerned before the scheduled date of the examination.

5. SCHEME OF EVALUATION

- 5.1 For mandatory courses and elective courses of three and more credits, the following scheme of evaluation shall be ordinarily followed.

- i) Mid-semester examination for 25 marks
- ii) Written Project and its oral presentation for 20 and 5 marks respectively.
- iii) End-semester examination for 50 marks.

Provided that this scheme may be altered for elective courses after justifying the same in a faculty meeting.

Provided further that any modification to the above stated scheme of evaluation has to be approved as mentioned and communicated to the students prior to any call for subscription of the course.

- 5.2 For elective courses of two or less credits, the scheme of evaluation shall be at the discretion of the course instructor. Such scheme of evaluation and division of marks must be communicated to the students during the call for subscription of the course. Once notified such scheme of evaluation cannot be altered.
- 5.3 For seminar courses, students shall be primarily evaluated based on a seminar paper along with presentations. The concerned faculty may, however, also use other methods such as class participation, reaction papers, or oral presentations on the course material as a means of evaluation.

Provided that alteration of ordinary scheme shall be permitted if the course instructor can explain and defend the same in a faculty meeting.



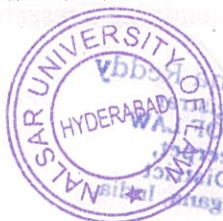
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- 5.4 Submissions of project in mandatory courses shall be made in a staggered manner, with the first project paper being submitted three to four weeks from the commencement of the semester.
- 5.5 Deadline for project submission of relevant elective papers shall be decided by the concerned course instructor(s).
- 5.6 All projects, seminar papers and research papers shall be made to the central electronic database or project repository (e.g. Turnitin) managed by the University. The Exam department will then run the project for similarity checks, compile the submissions of a course and send the same to the concerned course instructor who shall evaluate the similarity report to determine whether it is plagiarised. If a submission is found to be plagiarised, it shall be dealt in the manner provided for by the University Academic Misconduct Regulations of the University.
- 5.7 *Penalties* – The project shall be submitted by or before the last date notified by the University. Delayed submissions shall be accepted up to a period of seven days after such last date.
- The penalty for late submissions shall be 0.5 marks for the first day, and 1 mark for each successive day. A submission made after the expiry of the extended period can be examined as a repeat paper with RP affixed against such subject on the transcript.
- 5.8 Deadline for project submission of relevant elective papers shall be decided by the concerned course instructor(s). Penalty scheme for late submission of mandatory papers will also apply to elective papers.
- 5.9 Students who have participated in designated activities may be given project exemption or other accommodation as notified by the University. Such accommodation once claimed for a subject cannot be changed. Further, in no case will a student be allowed to take two accommodations for the same activity.
- 5.10 All submissions for a seminar course shall be in accordance with the schedule prescribed and communicated to the students by the course instructor.

Any penalty for late submission shall be in accordance with the schedule prescribed by the course instructor.

Moderation of Results

- 5.11 Moderation of results shall be done by the Academic and Examination Committee in consultation with the faculty concerned.
- 5.12 The Academic and Examination Committee may award 'grace' marks to a student who has obtained a score of less than 50% in order to enable him/her/them to pass the course.



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Provided that in no circumstance shall a student be granted more than five (5) grace marks in a semester across all subjects.

Provided further that such grace marks shall not be awarded to a student who has failed to fulfil his/her/their academic responsibilities such as making a project presentation.

Repeat Mid-Semester and End-Semester Examinations

- 5.13 University shall conduct the repeat examinations for the mid-semester examination as well as for the end-semester Examinations.
- 5.14 Only re-registered students and students permitted by the University to miss the examination in order to participate in designated activities shall be allowed to write the repeat mid-semester examination.
- 5.15 The students unable to appear in the main mid-semester exam due to medical reasons shall not be eligible to write the repeat mid-semester exams.

However, such students can along with requisite medical proof apply to the Academic and Examination Committee for a proportionate scaling up of the marks obtained in the end-semester examination.

The Academic and Examination Committee upon due scrutiny may recommend acceptance or rejection of such application to the Vice Chancellor.

- 5.16 University shall conduct repeat end-semester examination either just before or at the start of the next semester for students who fail to obtain the minimum passing grade in any subject/subjects in a semester or have been exempted from writing the end-semester examination due to medical reasons or for participating in designated activities by the University.


Provided Students who are ineligible to appear in the end-semester examinations due to shortage of attendance cannot appear in such repeat end-semester examinations and shall have to re-register for the course.

- 5.17 Any student who has failed an elective course offered by in-house faculty would obtain the benefit of a repeat exam; and if he or she or they fails to clear the repeat exam then he or she or they can either re-register for the course (if and when the course is offered next) and take the exam as a reregistered student or fulfil the credit requirement by opting for a fresh elective of equivalent credit.

Provided that if he or she or they elects to reregister for the course, the procedure shall be analogous to that for the mandatory courses.

- 5.18 No repeat exams shall be conducted for visiting electives and seminar courses.

However, if a final semester student fails an elective or seminar course by visiting faculty, and therefore is unable to make the minimum credits required to obtain the degree, he/she may fulfil the credit requirement by submitting a research paper

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of the requisite value. Such paper shall then be evaluated by a faculty member nominated by the Vice-Chancellor.

- 5.19 Students who fail to obtain the passing grade in any course/courses after the repeat examination shall be required to re-register for the same in the semester when that course/courses is next offered by making a written application and paying the prescribed fees.

In exceptional circumstances, the payment of fees may be waived by the Vice-Chancellor.

- 5.20 A re-registered student shall have the option to reappear in the end-semester as well as mid-semester examinations and submit a new project or to attempt any one or two of these options. This by necessary implication means that the student, while considering what ensures the chances of his/ her/their clearing the course, shall have the option of retaining his/her/their original marks secured in any of these three modes of evaluation.

- 5.21 *Absence during Examinations* – Notwithstanding anything contained in these regulations, no student is allowed to absent himself or herself or themselves from an examination.

Information on absence from an examination due to participation in a designated activity where the student is representing the University shall be submitted in advance to the Academic and Examination Committee.

Failure to do so could result in the student being disqualified from appearing in the repeat exam.

In case of medical emergency, the Academic Examination Committee shall after due scrutiny of the submitted medical certificates and other documentation submitted by the student make a recommendation to the Vice Chancellor to grant permission to the student to appear in the repeat examination as first time or repeat student. The decision of the Vice Chancellor on the matter shall be final. In case of the permission being refused, the student will be deemed to have failed the main examination and can appear in the repeat exam accordingly.

Improvement

- 5.22 Any student wishing to improve his or her or their grade in any course (having originally passed the course) may, through the submission of an application not less than one week before the conduct of the repeat exams and after the payment of the prescribed fee, write the improvement for the subject.

Provided that failure to appear in the exam shall not result in the refund of the fee.

Provided further this option is only available to improve the scores obtained in the end-semester exams of mandatory and in-house elective courses.



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- 5.23 The grade secured in the improvement whether less or more than the original score shall be final. The transcript shall denote the same by using 'I' with the mentioned grade.

Re-evaluation

- 5.24 A student who wishes his/her/their end-semester performance in mandatory or elective (in-house) to be re-evaluated may do so by submitting a written request along with the prescribed fee within 7 days of the commencement of the new semester.

Provided that a delay in submitting a re-evaluation request may be condoned by the Vice-Chancellor.

Provided further that the Vice-Chancellor may, in deserving cases, permit waiver or reduction in the prescribed fee.

- 5.25 The Vice-Chancellor, on receiving such a request, shall constitute a Committee consisting of three instructors in the university suitable in his/her/their opinion to evaluate a paper in a course to re-evaluate the examination answer script of the applicant. The result of this re-evaluation should ordinarily be announced no more than seven days after the constitution of the Committee.

- 5.26 A change in the original score shall be made only when, upon re-evaluation, the change is 5 marks or more after taking the average of the three re-evaluators. The Fee shall be refunded in case of such an increase.

Choice between improvement and re-evaluation

- 5.27 A student cannot opt both for re-evaluation or improvement for a given result.

6. GRADING SYSTEM

- 6.1 The performance of all students in all courses shall be evaluated on an 10-point scale. The following will be the grade values for the course:

Percentage of Marks	Grade	Grade Value
90 and above	O+ (Exceptionally Outstanding)	10
85 – 89	O (Outstanding)	9
80 – 84	E +	8.5
75 – 79	E (Excellent)	8
70 – 74	A++	7.5
65 – 69	A+	7
60 – 64	A	6.5
55 – 59	B+	6
50 – 54	B	5.5
Below 50	F	0



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- 6.2 In case a student obtains fractional marks (0.5 or more), such fraction shall be rounded off to the nearest whole number.
- 6.3 In order to be successful in a course, a student shall be required to obtain at least 50% marks, i.e., a grade equal to or higher than B.
- 6.4 In order obtain a conversion of CGPA to Percentage, the CGPA shall be multiplied by 10 to arrive at the aggregate percentage.
- 6.5 The promotion scheme is as follows:
- For promotion to 2nd year, students cannot have a backlog of more than two mandatory courses excluding moot clinic.
 - For promotion to 3rd year, students must have cleared all the papers (including moot clinic) from first year courses and cannot have a backlog of more than two courses from the 2nd year.
 - For promotion to 4th year, students must have cleared all the papers from the first and second year and cannot have a backlog of more than two courses from the 3rd year including social science seminars.
 - Further, for promotion to 5th Year, students are required to have completed 151 credits by the end of 4th Year.

Gold medals

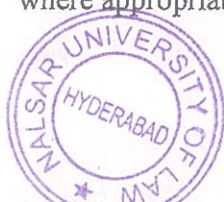
- 6.6 Gold Medals instituted shall be awarded to students as per the criteria specified in the founding documents; as a default rule, students scoring the highest marks in the concerned subjects shall be eligible for the same.

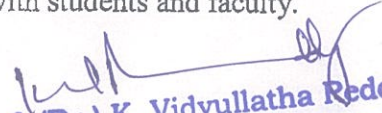
Provided that students who obtain these scores through a repeat, re-registration examination, or improvement shall not be eligible for the gold medal in that subject.

- 6.7 No student who has written a repeat examination (except when he/she/they was exempted for medical or other reasons mentioned in these regulations), or has re-registered for a course, shall be eligible for any gold medals awarded for overall excellence.

7. AUDIT AND AMENDMENT OF REGULATIONS

- 7.1 The Regulations should be subject to review by separate audit teams of faculty and students every five years. If upon such audit it is found that any part of the regulations should be modified, then a recommendation to that effect may be submitted to the Vice-Chancellor.
- 7.2 Upon the receipt of the recommendation, the Vice Chancellor may examine the same and initiate such other suitable procedures of study and scrutiny including, where appropriate, consultation with students and faculty.




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- 7.3 If subsequent to such examination the Vice Chancellor has reason to believe that there is justification to amend the regulations, then the required procedure for obtaining the amendment of the regulations from the Academic and Executive Councils of the University may be initiated.

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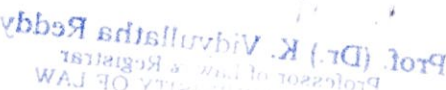
**SCHEDULE TO ACADEMIC REGULATIONS FOR THE B.A., LL. B. (Hons.)
DEGREE**

The credit-hours for credit-points for different types of courses shall be:

Course type	Credit points	Credit hours
Mandatory (with tutorials)	1	16
Mandatory (without tutorials)	1	13
Elective (1 or 2 credit)	1	16
Elective (3 or more credit)	1	13
Seminar	1	6
Mandatory Clinic	1	13
Elective Clinic	1	As specified by faculty




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EXTRACT FROM THE MINUTES OF THE 72ND MEETING OF THE
EXECUTIVE COUNCIL HELD ON
NOVEMBER 3, 2021

ITEM NO.23

**MODIFIED ACADEMIC & EXAMINATION REGULATIONS FOR THE ONE YEAR
LL.M. DEGREE PROGRAMME**

The Executive Council considering the recommendations of the Academic Council approved the Modified Academic and Examination Regulations for the One Year LL.M. Degree Programme as given in Annexure - X of the agenda. Further, the Executive Council considering the recommendations of the Academic Council authorized the Vice-Chancellor to make necessary modifications in the Regulations, depending on the need and the same shall be placed before the Councils for ratification at its next meeting.



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¹Modified Academic & Examination Regulations for One Year LL.M (Master of Laws) Degree Program

(From the Academic Year 2021-2022)


The One Year LL.M. Degree program will focus on strengthening critical reading, research and writing skills of candidates by offering courses that focus on these skills. These courses are offered both as mandatory and optional papers. The evaluation pattern of these courses follows the broad objective of the kind of courses offered. Candidate admitted to One Year LL.M. Degree program at NALSAR University of Law can pursue specialized or general LL.M.

The following specializations have been offered at NALSAR so far: 1) Corporate and Commercial Laws (including consumer laws); 2) Intellectual Property Laws; 3) Legal Pedagogy and Research; 4) International Trade and Business Laws; 5) Personal Laws; 6) Criminal Laws and 7) Public Law and Legal Theory. A Group of courses across various areas of law are on offer in the General stream. The University reserves the right to offer the specializations subject to the exegeses of faculty in any given academic year. The University may expand the number of specializations if merited by the faculty expertise.

Course Structure:

- 1.1. Candidates must earn a total number of 36 credits to acquire a LL.M Degree which must be earned by completing 12 credits through mandatory courses, 9 credits through seminar courses, 9 credits through elective courses and 6 credits through submission of a dissertation. Students may accumulate extra credits which will appear in the transcript. The University offers both specialised streams and a general LL.M. **A student must complete 18 credits in a particular specialisation to secure a LL.M. with the specialisation mentioned.**
- 1.2. Elective courses are courses in which a higher number of classes are conducted through lectures and provide candidates with an updated knowledge in a given area. Since Elective courses are optional courses offered by the faculty on the basis of their interest they are not a static set of papers offered every year and will vary every year.
- 1.3. Seminar papers are research oriented courses where the faculty member will guide the candidate through writing a research paper through the period of the course. The taught component in these courses will offer an introduction into the area which is usually a niche area within a broader area of law and the focus of the course is to equip students to carry out independent research. The evaluation will be on the research paper and a presentation made before a panel of faculty members.

¹ Modified by the Executive Council on 03-11-2021


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- 1.4. Elective and Seminar courses require a minimum number of students in order for them to be offered. In case less than 7 students and less than 5 students opt for Elective and Seminar courses respectively the course will not be offered. In case of visiting elective a minimum of 20 and a visiting seminar a minimum of 15 students must opt for the course.
- 1.5. There shall be a window period in each course proportionate to the credit of the course within which students can alter their option. Any withdrawal from an elective or seminar course subsequent to the window period; or failure to appear in exam or submit the research paper shall be deemed equivalent to failing a course and shall be accordingly depicted on the transcript.

Provided that on the first such transgression a 'F' shall not be placed on the transcript but will be only noted in the records of the university. Upon the second transgression, a 'WD' shall be affixed on the transcript, provided that the withdrawal is sought within 14 (fourteen) days of the commencement of the course. This option of withdrawing after the window period will not be available for a visiting elective/seminar course and elective courses one credit or two-credits

Any subsequent breach would be deemed a fail and the F would be recorded on the transcript.

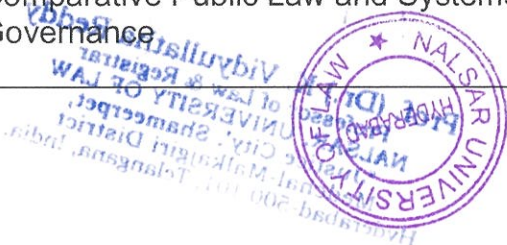
I Semester (July to December):

Mandatory Courses:	Course Credits	Maximum Marks
Law and Justice in Globalizing world	4	100
Research Methods and Legal Writing - I	4	100
Optional Courses:	Course Credits	Maximum Marks
Elective Paper-I	3	100
Elective paper-II	3	100
Seminar paper-I	3	100

Note: Students must ensure that they choose more electives than seminar courses in the first semester. In the following semester they are required to choose two seminars and one elective. This balances the taught and writing courses.

II Semester (January to May):

Mandatory Course:	Course Credits	Maximum Marks
Comparative Public Law and Systems of Governance	4	100



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Optional Courses:	Course Credits	Maximum Marks
Elective Paper-III/ Teaching Assistantship	3	100
Seminar paper-II (Research Methods and Legal Writing - II) *	3	100
Seminar Paper-III	3	100
Dissertation *	6	200

* The Seminar Paper – II and Dissertation are mandatory courses.

- Students may opt for extra credits which would be shown in their transcript.

Correlation of credits with teaching hours

Course type	Credit points	Credit hours
Mandatory	1	10
Elective (3 credit)	1	10
Seminar	1	5

Dissertation:

The main objectives of the dissertation component are to assess the research and writing skills of the students as well as to provide a platform for creative legal scholarship. Students who enrol in the LL.M. program are especially encouraged to think about career options in teaching and research. Hence, writing a dissertation is a significant exercise that helps in developing one's prospects for the same. The detailed guidelines for dissertation will be given by the CPGLE from time to time.



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**EXAMINATION REGULATIONS
ONE YEAR LL.M. DEGREE PROGRAM
(From the Academic Year 2021-2022)**

1. CONSTITUTION OF COMMITTEE

The Vice-Chancellor shall constitute the following Committees:

The Centre for Post-Graduate Legal Education Committee (CPGLE): The Centre shall comprise all Professors, Associate Professors and such other Faculty Members who are assigned LL.M. Courses teaching. The Vice-Chancellor shall nominate one Professor as Chairperson of the Centre. The Committee shall supervise the overall functions of One Year LL.M. Degree Program and shall make necessary recommendations on academic, examinations and other academic related matters.

2. SCHEME OF EVALUATION

The following shall be the scheme of evaluation for each course:

Each of the courses shall carry a maximum of 100 marks and the dissertation shall carry a maximum of 200 marks.

The Evaluation for mandatory papers (except Research methods and Legal Writing Course I & II) and elective papers shall be as follows for each course:

End Semester/End of Course Examination : 100 Marks

The Evaluation for the Elective Papers shall be announced by the faculty.

The Evaluation for seminar papers (except the research writing course) shall be as follows for each course:

Research paper	:	70 Marks
Presentation	:	30 Marks

The Distribution of marks for dissertation shall be as follows:

Dissertation	:	150 Marks
Pre-Submission presentation	:	50 Marks

3. ATTENDANCE

- 3.1** Every student has to secure a minimum of 75% attendance overall to be eligible to appear in the end-semester examination in such subject. Student shall not be permitted to take the end of the course/end semester examination if the candidate falls short of the requisite attendance. Student shall not be permitted to submit seminar paper if the student falls short of the requisite attendance in that seminar course.



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3.2 Medical Leave

Students who have less than 75% mandatory attendance, may apply for grant of medical leave provided he/she has secured minimum of 65% attendance overall. Students are required to submit medical leave forms along with medical record within a week of the student returning from the leave.

4. SEMINAR SUBMISSION AND EVALUATION

- 4.1 The concerned faculty shall fix the last dates for submission of the seminar report.
- 4.2 Every student is required to secure minimum of 50 marks out of 100 marks for both seminar writing and presentation put together.
- 4.3 Student who fails to secure the minimum of 50 marks out of 100 in total seminar writing and presentation is required to re-submit the seminar after revision for evaluation before the commencement of the next Semester. If he/she fails to secure the minimum after re-submission also, he/she is treated as failed in the course and is required to re-register for the course subsequently in the relevant Semester when the course is offered and shall submit new draft and do the presentation.
- 4.4 Students are required to submit their written seminar paper as original work.

5. END-SEMESTER / REPEAT AND IMPROVEMENT EXAMINATION

- 5.1 End-semester examination will be conducted at the end of the Semester/Course.
- 5.2 Repeat / Improvement exam will be held for students who were either absent with prior permission or had failed in the end semester examination or who wish to improve their grade.
- 5.3 The repeat examination shall be conducted only once (excluding the main examination) and grade secured at the repeat examination shall carry 'R' (Reappear) at the top of the Grade secured. The same shall be recorded in the Grade Sheet.
- 5.4 No repeat exams or submissions can be allowed in Visiting Faculty courses. In case students fail to clear the course they must take extra credits to cover the shortfall.
- 5.5 The Students who appear for end-semester examination and secure pass marks are only entitled to apply for improvement examination and shall take the examination at the time of repeat examination.

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Students who fail in end-semester examination cannot apply for improvement examination. The grade secured by the student at the improvement examination shall be taken as the final grade and will carry the letter 'I' at the top of the Grade secured indicating that the grade was obtained after 'Improvement Test' and will be recorded in the Grade Sheet. Improvement in seminar is not allowed.

6. QUESTION PAPERS

- 6.1 The paper setting for the written examination shall be done either by the teacher who instructed the course or by some expert within or outside the University nominated by the Vice-Chancellor. The evaluation of answer scripts of the written examination shall be done by the concerned course teacher or the examiner appointed by the Vice-Chancellor

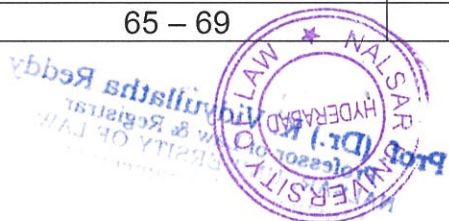
7. DISSERTATION

- (i) The word limit for the Dissertation shall be between 14,000 to 18,000 words excluding table of contents, table of cases, table of statutes, abbreviations, foot notes, bibliography, appendix etc.
- (ii) The Cover page, Supervisor's Certificate, Student's Declaration and the manner of giving Acknowledgements shall be given as prescribed by the Centre for Post-Graduate Legal Education.
- (iii) The last date for submission of dissertation will be notified by the CPGLE.
- (iv) The dissertation shall be sent to an outside expert nominated by the Vice-Chancellor from among the panel of experts suggested by the Supervisor or added by the Vice-Chancellor..

8. EVALUATION AND AWARD OF GRADES AND GRADE VALUE (CGPA)

- 8.1 Cumulative Grade Point Average (CGPA) is arrived at by dividing the sum of the products of Grade Values and the Course Credits in each course by the total number of credits in all the courses as per following table:

Percentage of Marks	Grade	Grade Value
90 and above	O+ (Exceptionally Outstanding)	10
85 – 89	O (Outstanding)	9
80 – 84	E +	8.5
75 – 79	E (Excellent)	8
70 – 74	A++	7.5
65 – 69	A+	7



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60 – 64	A	6.5
55 – 59	B+	6
50 – 54	B	5.5
Below 50	F	0

8.2 The following abbreviations shall be used in the grade-sheet:

Ab	-	Absent
NA	-	Not Allowed
R	-	Repeat
W	-	Withheld (Result)
I	-	Improvement
F	-	Failed
RR	-	Re-registered
WD	-	Withdrawn from the Course

8.3 A candidate to be successful has to obtain a minimum of 50% marks or the equivalent grade, i.e., B in every course/dissertation. However, the candidate who fails to obtain the minimum grade (i.e., B) shall be given one more chance (repeat-examination) to complete the course. If the student fails in the course in End Semester / End of Course Examination and also in repeat examination the student shall reregister for the course next year in the relevant semester.

8.4 No Student shall be allowed to absent himself / herself from any examination except with prior written permission of the Vice-Chancellor on a written request with reasons. Student who is absent without permission shall be declared 'failed' and may be allowed to take repeat examination. However, the grade sheet shall carry mandatory 'R'.

8.5 Once a student is declared as 'failed' for whatever reason, his/her grade shall carry ® with the grade obtained later. Likewise, student who is not allowed to take the End Semester/End of Course Examinations for shortage of attendance/ has failed the repeat exam and has been allowed to re-register, his/her grade after re-registration shall be recorded in the transcript by using an 'RR' against such Course/Courses.

8.6 Dissertation

8.6.1 After submission of Dissertation the Vice-Chancellor, on the recommendations of the Supervisor concerned, shall appoint one external examiner who is an expert in the relevant area of Dissertation.

8.6.2 The examiner shall enter the award of marks in the prescribed proforma and return the same to the University.



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8.6.3 Candidate must secure a minimum of 50% marks in the written part of the Dissertation.

8.6.4 After completion of the dissertation and before the final submission, the candidate shall make a pre-submission presentation. The suggestions/modifications suggested shall be incorporated upon the instruction of the guide in this regard in the dissertation by the candidate. The pre-submission presentation shall be evaluated by a panel of faculty for 50 marks. The Vice-Chancellor may nominate an external expert to be a member/head of such panel.

8.6.5 If a candidate secures 'F' grade in Dissertation or fails to submit the Dissertation within the time permitted he/she shall have one more chance to submit a revised Dissertation or Dissertation as the case may be within such time as required by the University.

8.7 A student admitted to the One Year LL.M. Degree Program shall have to complete all the prescribed requirements within a maximum period of 2 years from and including the year of admission in order to be eligible for the award of the Degree.

8.8 The final CGPA will be calculated for 36 credits by taking the credits in mandatory courses and 3 electives and 2 seminars. A student who has taken extra credits in electives and seminars, the best score will be considered. Students who seek specialisation without dissertation and research and writing Seminar II must take extra credits. Students can replace the research and writing seminar II with extra credits in a seminar course of same specialisation in order to obtain the necessary 18 credits.

9. MODERATION OF RESULTS

Moderation of results shall be done by the Academic and Examination Committee in consultation with the faculty concerned. The Academic and Examination Committee may award 'grace' marks to a student who has obtained a score of less than 50% in order to enable him/her/them to pass the course.

Provided that in no circumstance shall a student be granted more than five (5) grace marks in a semester across all subjects.

10. REVALUATION OF ANSWER SCRIPTS

A student who wishes his/her/their end-semester performance in mandatory or elective (in-house) to be re-evaluated may do so by submitting a written request along with the prescribed fee within 7 days of the commencement of the new semester.

Provided that a delay in submitting a re-evaluation request may be condoned by the Vice-Chancellor.

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Provided further that the Vice-Chancellor may, in deserving cases, permit waiver or reduction in the prescribed fee.

The Vice-Chancellor, on receiving such a request, shall constitute a Committee consisting of three instructors in the university suitable in his/her/their opinion to evaluate a paper in a course to re-evaluate the examination answer script of the applicant. The result of this re-evaluation should ordinarily be announced no more than seven days after the constitution of the Committee.

A change in the original score shall be made only when, upon re-evaluation, the change is 5 marks or more after taking the average of the three re-evaluators. The Fee shall be refunded in case of such an increase.

Choice between improvement and re-evaluation

A student cannot opt both for re-evaluation or improvement for a given result.

10. UNFAIR MEANS AND MALPRACTICES

Unfair Means and other academic misconduct shall be dealt as per the University Academic Misconduct Regulations. Plagiarism in seminar paper shall constitute a serious academic malpractice which shall be dealt with as per the University Academic Misconduct Regulations. Plagiarism shall mean and include as is defined in the University Academic Misconduct Regulations.

11. AWARD OF GOLD MEDALS


11.1 Gold Medal/s shall be awarded in the respective course/s on the basis of their highest grades/marks obtained.

11.2 Student who has been found ineligible as per the University Academic Misconduct Regulations shall not be eligible for award of gold medal/s.

12. AWARD OF THE DEGREE

Candidates who have completed all the courses cumulating to requisite credits and dissertation obtaining at least a "B" grade in all the courses and dissertation and Secured Cumulative Grade Point Average (CGPA) of 5.5 out of 10 shall be awarded the LL.M. (Master of Laws) Degree.




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**EXTRACT FROM THE MINUTES OF THE 72nd MEETING OF THE
EXECUTIVE COUNCIL HELD ON NOVEMBER 3, 2021**


ITEM NO. 24

REVISED REGULATIONS FOR SCHOLARSHIP

{B.A.,LL.B.(Hons.), LL.M; MBA and BBA MBA PROGRAMMES}

The Executive Council considering the recommendations of the Finance Committee approved the Scholarship Regulations, 2021 as given in Annexure – XVII of the agenda to be applicable for the B.A.,LL.B. (Hons.); LL.M.; BBA, MBA; MBA Programmes from the academic year 2021-2022. Further, the Executive Council considering the recommendations of the Finance Committee authorized the Vice-Chancellor to make necessary modifications in the Regulations in consultation with the students, depending on the need and the same shall be placed before the Councils for ratification at its next meeting.




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Scholarship Regulations, 2021

(Applicable from the Academic Year 2021 – 2022)



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NALSAR University of Law, Hyderabad

PREAMBLE

The National Academy of Legal Studies and Research [NALSAR] University of Law, Hyderabad:

Recognising that access to education is crucial for the empowerment of all members of society;

Recognising that the creation of a vibrant academic environment is premised upon throwing open the portals of higher education to all who show a quest for knowledge;

Believing that diversity in education is crucial to ensuring an honest reflection of society in furthering the scholastic ideal;

Seeking to provide the constitutional ideal of effective equality of opportunity to every student, to aid in their academic, professional, and cultural development; and

Furthering the values of equity and justice through a cohesive and progressive policy, exhorting the institution to work with third-party initiatives;

Does hereby adopt these Scholarship Regulations on _____.

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PROCESS OF SCHOLARSHIP APPLICATION AND DISBURSAL

1. Definitions

- 1.1. "B.A. LL.B. (Hons.)" refers to the five-year undergraduate academic programme in law, recognised and administered by the University.
- 1.2. "Fee" shall mean the 'Tuition Fee' as provided in the fee structure of the academic programme.
- 1.3. "User Charges" shall include the heads such as Room Rent, Internet Fee, Electricity Charges, Generator Charges, Water Charges, Outsourced Services, Sport & Games Facilities Fee, etc. as provided in the fee structure of the academic programmes.
- 1.4. "Financial Aid" means financial aid awarded to the students, as sanctioned by the University under this Regulation.
- 1.5. "Income" means annual family income.
- 1.6. "Parent" shall mean a parent of a student enrolled in a full-time regular programme with the University.
- 1.7. "IPM" refers to the five-year Integrated Programme in Management, recognised and administered by the University.
- 1.8. "LLM" refers to the one-year postgraduate academic programme in law, recognised and administered by the University.
- 1.9. "MBA" refers to the two-year postgraduate academic programme in business administration, recognised and administered by the University.
- 1.10. "University" means the National Academy of Legal Studies and Research [NALSAR] University of Law, Hyderabad.




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1.11. "University Scholarship Financial Committee" means the panel of members appointed by the University for the purpose of sanctioning financial aid under the Scholarship Programme as under Article 4.

1.12. "Alumni Cell" refers to the cell constituted by the Student Bar Council to deal with matters concerning alumni relations.

2. Patron

The Vice-Chancellor shall be the Patron of the University Scholarship Committee, and shall exercise final authority over all decisions regarding scholarship regulations and disbursal.


2.1 The Vice-Chancellor shall consider all recommendations made by the Scholarship Finance Committee and may take any decision that would ease the process regarding disbursal of scholarship


2.2. The Vice Chancellor shall have the discretionary power to award a Full or Partial Fee remission, including User Charges or any other charges under the Fee Structure, to any student whom the Vice-Chancellor deems fit, upon a written request to the Vice-Chancellor.

Provided that this power may be exercised in exceptional circumstances, if the Vice-Chancellor is convinced that the applicant is facing severe financial hardships. Such exceptional circumstances shall include loss of family income sources, serious illness in the family, death of an income contributor to the family, or any other circumstance as may be deemed fit for consideration.

Provided further that the Vice-Chancellor shall take into consideration the possible additional financial needs of students belonging to a disadvantaged ethnic or religious or caste identity, physical disability status, gender identity or a compounding of the above-mentioned identities in granting of a fee remission.

2.3. The Vice-Chancellor shall, every three years, select and appoint an ad-hoc student body to review the provisions in the Scholarship Regulations.


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3. General Conditions

3.1. The eligibility criteria for applying for financial aid under this regulation is as follows:

3.1.1. The annual income of the parents of the student shall not exceed Rs. 8,00,000; and

3.1.2. In case of B.A. L.L.B.(Hons.), the student should have secured 45% aggregate marks or more in 10+2 examination or their equivalent (40 % for applicants belonging to SC/ST communities). In case of 2nd to 5th year students they should have secured a minimum CGPA required for passing, till the last academic year, as per the Academic Regulations of the University.

3.1.3. In case of LLM programme, the student should have secured 50% of aggregate marks or more in B.L. or L.L.B. examination or their equivalent (45 % for applicants belonging to SC/ST communities).

3.1.4. In case of MBA programme, the student should have secured 50% of aggregate marks or more in graduation or an equivalent degree. In case of 2nd year students, they should have secured a minimum CGPA required for passing, till the last academic year, as per the Academic Regulations of the University.

3.1.5. In case of IPM programme, the student should have secured 60% aggregate marks or more in 10+2 examination or their equivalent (50 % for applicants belonging to SC/ST communities). In case of 2nd to 5th year students, they should have secured a minimum CGPA required for passing, till the last academic year, as per the Academic Regulations of the University.

3.1.6. If a beneficiary of the scholarship applies in the consequent year, then they should have secured at least the next higher CGPA or equivalent grade, above the minimum pass, in the year in which the scholarship has been awarded, i.e., CGPA of 6.0 on the 10 point CGPA Scale or its equivalent grade of B+.

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Explanation 1- For the B.A. L.L.B. (Hons.) batches admitted prior to the a.y. 2021-2022 the requirement shall be 4.00 on the 8.00 CGPA Scale or equivalent grade of B+.

Explanation 2 – For the MBA batches admitted prior to the a.y. 2021-2022, the requirement shall be 5.00 on the 10.0 CGPA Scale or equivalent grade of C+.

Explanation 3 – In cases where the student has not been able to improve their grade, Vice-Chancellor may still forward their application if there are genuine reasons for such a performance and financial hardships are too difficult to overcome.

3.1.7. The student has not been found guilty of ragging, sexual harassment or any other major violation of University's Disciplinary Rules.

3.2. No Scholarship under this policy shall be claimed as a matter of right.


3.3. Under no circumstances shall the University publicly notify the list of candidates who are awarded scholarship under this policy. However only a student who applies for Scholarship under this policy shall be allowed access to the list of candidates who are awarded scholarship upon a written request to the University Scholarship Committee.


3.4. The University shall collect fees from the students on an annual basis, in case of exceptional circumstances students can make a request, addressed to the Vice-Chancellor to allow for payment of fees on instalment basis.

3.5. Students who avail external scholarship(s) shall also be eligible to avail scholarships under the provisions made by these regulations. Such scholarships shall be calculated with respect to the extent of tuition fee not covered by the external scholarships.

Illustration – Mx. ABC has a family income of less than one lakh rupees thus making them eligible for a financial aid of 100 percent of Tuition Fee [assume 1,30,000 Rupees], but also has an external scholarship of Rs 90,000. They will be eligible to receive Rs 40,000 from the University as under these regulations.




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4. Composition and Term of the University Scholarship Committee

The University Scholarship Committee shall comprise the following individuals:

4.1. The Faculty In-Charge (Student Welfare), who shall be the Chairperson of the committee

4.2 A faculty member nominated by the Vice-Chancellor;

4.3. A faculty member belonging to the SC/ST/OBC/Minorities including the Religious, LGBTQIA+ communities nominated by the Vice Chancellor;

4.4. One or more administrative staff members as nominated by the Vice-Chancellor; and

4.5. A member of the University, who is not currently enrolled in any of the four academic programmes (i.e., B.A. LL.B. (Hons.), IPM, LLM, and MBA) and who is either an expert on disability issues or issues pertaining to the LGBTQIA+ communities or has worked considerably on issues concerning the mentioned communities or is a member of the above-mentioned communities.


4.6 A member who is part of the NALSAR Parent – Teacher Association, nominated by the Vice-Chancellor.


4.7. A member who is a part of the NALSAR Alumni Association, nominated by the Vice-Chancellor.

Provided that at least two members of the University Scholarship Committee must be woman.

4.8 The term of the committee shall be for a period of three years from the date of notification by the University




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5. Powers and Responsibilities of the University Scholarship Committee

5.1. The Committee shall be responsible for calculating the amount of scholarship to be granted to each applicant, in accordance with the rates provided in Schedules annexed to the regulations.

5.2. The Committee shall have the discretionary powers recommend to the Patron to grant fee waivers beyond the minimum amount prescribed in the Schedules to any applicant who demonstrates the requirement of additional financial support to pursue education in the University.

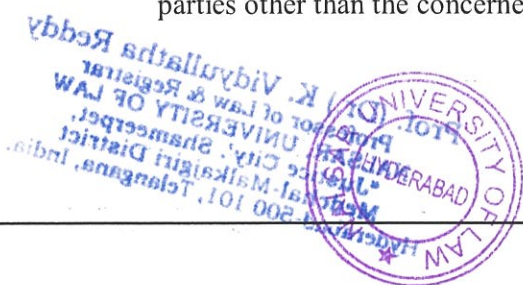
Provided that this power may be exercised in exceptional circumstances as demonstrated by the applicant to include the remainder of the Tuition Fee (if not already granted), and / or User Charges as defined in the Fee Structure of the Academic Programme.

Provided that this power may be exercised in exceptional circumstances, to grant a full Fee Remission, if the Committee is convinced that the applicant is facing severe financial hardships. Such exceptional circumstances shall include loss of family income sources, serious illness in the family, death of an income contributor to the family, or any other circumstance as may be deemed fit for consideration.

Provided further that the Committee shall take into consideration the possible additional financial needs of students belonging to a disadvantaged ethnic or religious or caste identity, physical disability status, gender identity or a compounding of the above-mentioned identities, if such request for additional financial support is furnished with reasons by the applicant in the scholarship application form.

5.3. The University Scholarship Committee shall meet at least once in an academic year, to determine the amount of scholarship disbursement for the applicants. The quorum of the meeting shall be 2/3rd of all the members of the committee.

5.4. The Committee shall ensure that its proceedings and decisions are not disclosed to parties other than the concerned applicants, the Accounts Office and the Vice Chancellor.



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5.5. The Committee shall ensure that scholarship applications are made available to the applicants before the end of the first week of July or one week after the completion of admissions by the University.

Provided that in case a student is admitted after the closure of admissions for some extraordinary reasons, the committee shall ensure that such a student is informed of the Regulations and be given adequate time to apply for Scholarship.

5.6. The Committee shall provide prospective applicants at least three weeks' time to submit their applications along with the requisite documents, as specified in the scholarship notification in accordance with Schedule III.

Provided that the Committee shall have the power to extend the deadline for an applicant if a *reasonable* request is made.

5.7. The Committee shall facilitate the procedure of application in both online and offline modes.

5.8. The University Scholarship Committee shall make all scholarship disbursement decisions within four weeks of the deadline by which the applications are received.

6. Responsibilities of the University

6.1. The Regulations shall be prominently notified on the University website, and any other suitable official publication of the University.

6.2. The Regulations must be mentioned in the admission brochure and on the website concerning the admission process for all the academic programmes offered by the University, such that all prospective students are informed that the University has a number of scholarship schemes to ensure that no one is denied access to education on account of lack of means alone.

6.3 The University shall ensure *equitable* allocation of Scholarship Budget among the different academic programmes of the University and notify the students accordingly.

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6.4. The University, through its Patron, shall ensure that the announcement notifications for all internal scholarships are made prominently on all University noticeboards, as well as on the University Website. Such notifications shall also be sent through email to all the students of the University. The University shall also compile a non-exhaustive list of prospective external scholarship opportunities, in collaboration with the Student Committee.

7. Constitution of Student Scholarship Committee

7.1. The University shall constitute a Student Scholarship Committee, chosen through the evaluation of a Statement of Purpose by the Faculty In-Charge (Student Welfare). The said Student Scholarship Committee shall comprise one representative from each batch, drawn from across the four academic programmes (5-year LLB, LLM, 5-year IPM and MBA) administered by the university.

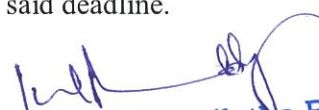
Provided that of the representatives so chosen, one-third of the seats are to be reserved for stakeholders in the scholarship process i.e., for the beneficiaries of the Regulations.

Provided further that for the purposes of this provision, any fraction of a number shall be rounded off as one.

7.2. The said Student Committee shall be constituted at the start of every academic year. The representatives from the second year to the fifth year of the 5-year LLB programme, the 5-year IPM programme and the second year of the MBA programme shall be selected no later than 15 days from the commencement of the academic year. The representatives from the first year of the 5-year LLB programme, the 5-year IPM programme, LLM programme and MBA programme shall be selected no later than 15 days from the closure of the admissions. The Student Committee shall therefore be deemed to have been constituted on 30th July of the relevant academic year. Each Committee shall therefore have a term of one year.

7.3. The outgoing Student Committee shall be tasked with the responsibility to ensure that the new Student Committee is constituted within the said deadline.




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7.4. The quorum for meetings shall be at least one-half of all members. This quorum shall take decisions by consensus.

Provided that for the purposes of this provision, any fraction of a number shall be rounded off as one.

7.5. The said Student Committee shall be required to meet a minimum of three times a semester, and shall have to record reasons in an event of failure to do so.

8. Responsibilities of the Student Scholarship Committee

The Student Scholarship Committee shall:

8.1. Assist with the overall administration of this Regulations, with the generation of funds for scholarships, and to raise awareness among the student body and potential donors.

8.2. Assisting the University in the review the funds made available each year through internal and external scholarships.


8.3. Constitute a help desk with three volunteers on the day of admission, in order to spread awareness regarding the scope and extent of the internal scholarship programme.

8.4. Provide assistance to applicants with the procurement of affidavits and other requisite documents.

8.5. Be tasked with the responsibility to identify external scholarships and to coordinate with the administration in ensuring that it is prominently displayed on the university website.

8.6. Conduct periodic awareness campaigns and donation drives, to sensitise the student body to the needs of the beneficiaries, under the supervision of the Faculty In-Charge (Student Welfare).




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8.7. Take steps to persuade private donors, to enhance external scholarships, and to periodically adjust the scholarship amounts for inflation to reflect the reasonable costs incurred by students, under the supervision of the Faculty In-Charge (Student Welfare).

8.8. Take steps in coordination with the Alumni Cell to persuade alumni of the University to contribute towards scholarship funds.

8.9. Recommend the issuance of a report on the efficacy and administration of the Regulations, making suggestions for improvement/reform after a period of every two years and assist the Faculty In-Charge (Student Welfare) with the same.

8.10. Make suggestions to the Patron to further improve the Scholarship Regulations.

8.11. Undertake any other task it deems fit for the effective implementation of these Regulations.

9. Faculty In-Charge (Student Welfare)

The Faculty In-Charge (Student Welfare) shall be:

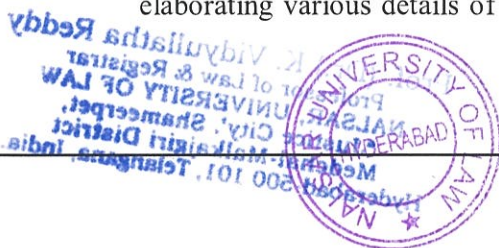
9.1. Appointed by the Vice Chancellor and shall be a member of the Academic Faculty of the University.


9.2. Tasked with the responsibility to address the concerns of students with respect to the Scholarship Regulations and Procedure such as the application process, document requirement, eligibility criteria etc. throughout the Academic Year.

9.3. Empowered to seek any information regarding the University Scholarship Regulations from the Accounts department in discharging their duties.

9.4. Empowered to make suggestions regarding any aspect of the Scholarship Regulations to the University Scholarship Committee and the Vice Chancellor and prompt consideration shall be given to such suggestions.

9.5. Required to furnish a report at the end of every Academic Year to the Patron elaborating various details of the award of Scholarship in relation to the composition of




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the pool of beneficiaries, the break-up of funds, the duration of the process of disbursement of Scholarship, scope for streamlining the Regulations etc., in collaboration with the Accounts Officer.

9.6. Required to ensure that there is wide dissemination of information regarding the Scholarship Regulations to the Students and Parents/Guardians at the time of the students' admission into the University.

9.7. Required to record any complaint made by any member of the student body regarding any clause of the Scholarship Regulations or the process of award of Scholarship to students and to report the same to the University Scholarship Committee and the Vice-Chancellor as soon as possible.

9.8. Required to perform an advisory role and oversee the functioning of the Student Committee.

10. Directive Principles

The following guidelines shall be observed by the University Scholarship Committee and the University to ensure effective functioning of the scholarship allocation and disbursal mechanism:

10.1. The university shall endeavour to make the Scholarship Regulations available in Telugu, Hindi and English, and in other languages as may be deemed feasible.

10.2. The University may undertake any other programme to ensure that each deserving candidate is provided sufficient financial assistance that may aid the student in pursuing their internship opportunities and related expenditure.

10.3. In the event that an applicant submits certificates or other relevant documents which are found to be falsified, such an application will not be taken into consideration. No scholarship benefits shall be made available to the said applicant for the remainder of the student's academic tenure and the University will be entitled to initiate disciplinary proceedings against the student.

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10.4. Orientation Programmes shall be organized to sensitize the Administrative Officer, accounts staff and the faculty involved in the process of application, allocation and disbursement of Scholarship so as to ensure that the process of award of Scholarship is smooth to the students.

Provided that the Orientation Programmes will be based on the following priorities:

10.4.1. To equip the concerned members to deliver communications to students with maximum clarity.

10.4.2. To equip the concerned members to be sensitive to the diversity of the Student Body in discharging their duties.

10.4.3. To equip the concerned members to cooperate with the representatives and the members of the Student Body with respect to any queries regarding the Scholarship Regulations.

10.5. The University shall endeavour that at least One Crore Rupees is allocated each year for the Annual Scholarship Budget.

11. Scholarship Corpus


11.1 The University shall have an Annual Scholarship Budget approved by the Finance Committee, Executive Council and General Council of the University.

11.2 The University out of its own funds shall also endeavour to create a Scholarship Corpus. The interest earned may be used for the purpose of scholarship under these Regulations.

12. Process of Disbursal

12.1. The University shall notify the student body of the procedure to avail the financial aid from the university. The notification shall also contain the procedure to avail Financial Aid.




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12.2. On receiving all the applications for financial aid, each application shall be verified and a list of beneficiaries and their eligible amount of Financial Aid shall be prepared according to the provisions of Schedule I.


12.3. Should the amount, for which applications are received, exceed the **scholarship budget amount**, a new list of beneficiaries and their eligible amount of Financial Aid shall be prepared according to the provisions of Schedule II.

Illustration – Assume the sanctioned budget for the year is 75 lakh rupees, if the amount for which applications are received is 65 lakh rupees i.e., less than 75 lakhs, then scholarship shall be disbursed as per Schedule I. If the amount for which applications are received is 80 lakh rupees, i.e., more than 75 lakhs, then scholarship shall be disbursed as per Schedule II.


12.4. Even after the calculation as per Schedule II, if the scholarship budget amount is less, then the amount to be disbursed to the candidates shall be reduced proportionately. However, the University may explore the possibility of allocating funds from other sources, subject to availability and possibility of re-appropriation.

12.5. The amount of scholarship sanctioned shall be adjusted against the Fee and in no event shall scholarship be granted in the form of cash. In case of final year students who have paid the fee in advance, the sanctioned amount will be remitted to the bank account of their parents.

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SCHEDULE I – MEANS BASED SCHOLARSHIP

The scholarship amount for each student will be determined based on the following calculation:

$$\text{Scholarship Amount} = \frac{(\text{Base Points of the respective annual family income bracket}/100) \times \text{Tuition Fee}}{1}$$

Table 1 – Calculation Table for Means Based Scholarship

Annual family income (in Rupees)	Base Points
Up to 3,00,000	100
3,00,001 to 4,00,000	85
4,00,001 to 5,00,000	60
5,00,001 to 6,00,000	45
6,00,001 to 7,00,000	30
7,00,001 to 8,00,000	20

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SCHEDULE II – MEANS-CUM-MERIT BASED SCHOLARSHIP

1. The provisions under this Schedule shall be applicable only in the circumstances where the sanctioned scholarship budget amount is less than the calculated amount by applying the provisions of Schedule I to the received applications.
2. Scholarship under Schedule II would be awarded to students based on the criteria of means-cum-merit basis. With 75 percent weightage for means component and 25 percent for merit component.
3. Scholarship would be based on the following calculation

$$\text{Scholarship Amount} = \text{Tuition Fee} \times \frac{[(0.75 \times \text{Points for Means}) + (0.25 \times \text{Points for Merit])}{100}$$

100

Table 2.1 – Calculation Table for Means Component

Annual Family Income (in Rupees)	Base Points for Means Component
Up to 3,00,000	100
3,00,001 to 4,00,000	85
4,00,001 to 5,00,000	60
5,00,001 to 6,00,000	45
6,00,001 to 7,00,000	30
7,00,001 to 8,00,000	20

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Table 2.2 Calculation Table for Merit Component on an 8 Point Scale CGPA

CGPA	Points	CGPA	Points
8	100	5.5	50
7.9	98	5.4	48
7.8	96	5.3	46
7.7	94	5.2	44
7.6	92	5.1	42
7.5	90	5	40
7.4	88	4.9	38
7.3	86	4.8	36
7.2	84	4.7	34
7.1	82	4.6	32
7	80	4.5	30
6.9	78	4.4	28
6.8	76	4.3	26
6.7	74	4.2	24
6.6	72	4.1	22
6.5	70	4	20
6.4	68	3.9	18
6.3	66	3.8	16
6.2	64	3.7	14
6.1	62	3.6	12
6	60	3.5	10
5.9	58	3.4	8
5.8	56	3.3	6
5.7	54	3.2	4
5.6	52	3.1	2
		3	0

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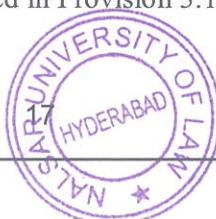

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Table 2.3 Calculation Table for Merit Component on a 10 Point Scale CGPA

CGPA	Points	CGPA	Points
10	100	7.5	50
9.9	98	7.4	48
9.8	96	7.3	46
9.7	94	7.2	44
9.6	92	7.1	42
9.5	90	7	40
9.4	88	6.9	38
9.3	86	6.8	36
9.2	84	6.7	34
9.1	82	6.6	32
9	80	6.5	30
8.9	78	6.4	28
8.8	76	6.3	26
8.7	74	6.2	24
8.6	72	6.1	22
8.5	70	6	20
8.4	68	5.9	18
8.3	66	5.8	16
8.2	64	5.7	14
8.1	62	5.6	12
8	60	5.5	10
7.9	58		
7.8	56		
7.7	54		
7.6	52		

Note - For computing the Points for Merit for First year students, a similar scale with range between 100 percent to 45 percent shall be used. The scale shall be adjusted as per the eligibility criteria for the respective courses as mentioned in Provision 3.1.

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SCHEDULE III

1. In addition to the prescribed Application Form, applicants to the Scholarship Programme shall also attach the following:

- 1.1 Income Certificate issued by the Revenue Department of the concerned State Government or any other equivalent authority evidencing annual family income.


- 1.2 Particulars and their supporting documents of any financial aid/grant/scholarship received by them, if any, from any institution other than the University or under any scheme offered by a State and/or Central Government or from any other source.

Provided that in case an applicant does not have the benefit of any financial aid/grant/scholarship received by them, then they shall furnish a declaration stating the same.

- 1.3. Marks statements of qualifying examination in case of I Year students (10+2 or equivalent for B.A., LL.B. (Hons.) and IPM Programmes; B.L. or LL.B. in case of LL.M.; Graduation in case of MBA) (OR) the Grade Sheet till the last academic year.

2. In case the applicant wishes to avail the benefit under Provision 2.2. / 5.2 of this Regulations for exceptional circumstances, the applicant shall also attach a written request demonstrating the presence of such exceptional circumstances as mentioned in the provision(s). Any such request made, must necessarily include proof of such exceptional circumstances.




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